

7 STEPS TO A TEXAS APPRAISER LICENSE PROGRAM

1 Take the Required Courses at Champions Appraisal School®

Appraiser Trainee Program (79 hrs)

Courses must be completed before submitting application for approval as an appraiser trainee to TALCB.

- 🕒 **Basic Appraisal Principles** (30 hrs AQE)
- 🕒 **Basic Appraisal Procedures** (30 hrs AQE)
- 🕒 **15-Hour National USPAP Course — Uniform Standards of Professional Appraisal Practice** (15 hrs AQE)
This course must be completed within 24 months of filing your TALCB application. Students must pass with a 74%; re-takes are allowed and can be taken at any campus.
- 🕒 **Texas Appraising for the Supervisor and Trainee** (4 hrs AQE)

It is recommended students purchase and bring an HP 17B or HP 12C calculator with them to class.

Appraiser License Options

If you are currently an appraiser trainee and want to upgrade your license, we offer the courses you'll need.

- 🕒 **Trainee to Licensed Residential Appraiser** — 154 hrs of AQE courses (79 hours + 75 additional hrs)
- 🕒 **Trainee to Certified Residential Appraiser** — 204 hrs of AQE courses (79 hours +125 additional hrs)
- 🕒 **Trainee to Certified General Appraiser** — 304 hrs of AQE courses (79 hours + 225 additional hrs)

If you are currently a licensed residential appraiser or a certified residential appraiser, please visit the website to view the steps and hours needed to upgrade your license.

Courses can be completed during 1000 hour accrual experience.

2 Submit 79 Hours of Education and Appraiser Trainee Application to TALCB

- Submit all education hours and your appraisal trainee application to TALCB.
- Once you have completed the Appraiser Trainee Program's 79 hours, you must submit your education and Application for Approval to TALCB in the "My License" system on TALCB's website at www.talcb.texas.gov.
- Select "Register HERE to set up a user ID and password" and follow the steps to create an account. Once you have created an account, you will apply for a new license. The application fee for an appraiser trainee license is \$250 (plus a \$5 online fee).
- An appraiser trainee applicant must have a sponsoring certified appraiser. The application must be completed and signed by the appraiser trainee applicant AND by each sponsoring certified appraiser.

3 Complete Your 1,000 Hours of Experience Over a Minimum of a 6-Month Period

The TALCB requires that you legally complete 1,000 hours of experience supported by written reports prior to receiving your license. This generally equates to 250–300 residential appraisals. You must be sponsored and supervised by a Certified Appraiser. **1500** hours over a minimum of a 12 month period are required to upgrade to a certified residential appraiser license and **3000** hours over a minimum of 18 months are required to upgrade to a certified general appraiser license. <https://www.talcb.texas.gov/potential-license-holder/appraiser-trainee>

4 Complete Your Qualifying Education

As you undertake your experience hours as an appraisal trainee, you will also complete the required qualifying education courses. To become a licensed residential appraiser, you'll **complete the 75-Hour Licensed Residential Appraiser courses:** Market Analysis and Highest and Best Use, Residential Valuation: Site Valuation and Cost Approach, Residential Valuation: Sales Comparison Approach and Income Approach, and Residential Valuation: Report Writing and Case Studies.

See Appraiser License Upgrades on following page (41) for licensing options. If you are currently a licensed residential appraiser or a certified residential appraiser, please visit the website to view the steps and hours needed to upgrade your license. Courses can be completed during your 1000 hour accrual experience.

5 Submit Your Licensed Residential Appraiser Application to TALCB

Submit completed application, experience log, signed affidavit, and a \$405 application fee (\$400 + \$5 online fee) to TALCB. Note: You must be at least 18 years of age and a legal resident of Texas for at least 60 days before filing your application.

6 Take the Exam Prep Class | Your Key to Passing the State Exam.

Choose a date from the [ChampionsLive](#) Appraisal Prep schedule and complete the course to prepare for the state exam.

7 Take the State Exam at Pearson VUE

- Your state exam will consist of 125 multiple choice questions and you will have 4 hours to complete the exam.
- The cost of the exam is \$55, payable to Pearson VUE. Upon passing the exam, TALCB will charge an \$80 federal registration fee.
- You can make an appointment by calling 800-997-1248 or visiting pearsonvue.com/tx/appraisers.

Congratulations! A licensed residential appraiser is licensed by TALCB and has met the educational, experiential, and testing requirements for licensing. The scope of work includes appraisal of non-complex residential 1-4 unit properties with a transactional value less than \$1,000,000. Licensed residential appraisers also have the authority to complete complex federally-related transactions (FRTs) and non-FRT transactions with a value less than \$400,000.

TEXAS APPRAISER QUALIFYING EDUCATION

CHAMPIONS SCHOOL OF REAL ESTATE® WILL HELP YOU SUCCESSFULLY PREPARE FOR A CAREER IN THE APPRAISAL INDUSTRY

Our students receive the most quality education available and our comprehensive education is created and taught by award-winning instructors. We ensure that you will receive the most accurate and up-to-date information to help you become a Champion!



| QUALIFYING EDUCATION (QE) | Hours | Delivery | Price* |
|--|---|----------|---|
| <p>154-Hour Licensed Residential Appraiser Upgrade Program</p> <p>The complete program to get you started as a Licensed Residential Appraiser. See below descriptions for all courses included in this program.</p> | 154 | 📺 | <p>\$2400 \$1790 SAVE \$610</p> |
| <p>79-Hour Appraiser Supervisor Trainee Program</p> <p>This program is the first step of your appraisal career. Upon finishing these courses, you can start your apprenticeship as an appraisal trainee, working under an experienced appraiser to gain hours of hands-on experience. Completing these courses doesn't get you a license yet; think of them as prerequisite courses for the licensing program. Once done, you'll kick off your apprenticeship. Later, while you're a trainee, you'll join the 75-Hour Licensed Residential Appraiser Program.</p> <ul style="list-style-type: none"> • 2024-2025 15-Hour National USPAP Course (15 hrs) • Real Estate Appraisal: Principles (30 hrs) • Real Estate Appraisal: Practices and Procedures (30 hrs) • Texas Appraising for the Supervisor and Trainee (4 hrs) | 79 | 📺 | <p>\$1290 \$950 SAVE \$340</p> |
| <p>75-Hour Licensed Residential Appraiser Upgrade Program</p> <p>This licensing program covers the essential coursework for those aiming to become licensed residential appraisers. These courses will prepare you for the National Licensed Residential Real Property exam, which you'll take upon finishing the program. Once you complete the coursework, pass the exam, and acquire the required 1,000 experience hours, you'll obtain a residential appraiser license, officially earning the title of a licensed residential appraiser.</p> <ul style="list-style-type: none"> • Market Analysis and Highest and Best Use (15 hrs) • Residential Valuation: Sales Comparison Approach and Income Approach (30 hrs) • Residential Valuation: Site Valuation and Cost Approach (15 hrs) • Residential Valuation: Report Writing and Case Studies (15 hrs) | <p>+75 154 Total</p> | 📺 | <p>\$1110 \$840 SAVE \$270</p> |
| QUALIFYING EDUCATION ONLINE PROGRAMS | Additional Hours | Delivery | Price* |
| <p>Certified Residential Appraiser Upgrade Program</p> <p>In addition to the 79 course hours for the appraisal trainee license, 125 hours of qualifying education courses are required to become a certified residential appraiser. See website for courses required.</p> | <p>+125 204 Total</p> | 💻 | <p>\$1855 \$1370 SAVE \$485</p> |
| <p>Certified General Appraiser Upgrade Program</p> <p>In addition to the 79 course hours for the appraisal trainee license, 225 hours of qualifying education courses are required to become a certified general appraiser. See website for courses required.</p> | <p>+225 304 Total</p> | 💻 | <p>\$3234 \$2630 SAVE \$604</p> |

Course Delivery Options

- 📺 Virtual Classroom
- 🎥 Online Interactive
- 💻 Online Correspondence

Learn more about delivery methods at ChampionsSchool.com

| CONTINUING EDUCATION (CE) | Hours | Delivery | Price* |
|--|-------|----------|---|
| <p>28-Hour CE Renewal Program</p> <p>Renew your license every two years to maintain an active appraisal license. This 28-hour program has all the education you need to renew your Texas appraiser license</p> <ul style="list-style-type: none"> • 7-Hour National USPAP Update Course • 7-Hour Course <i>Pending Approval</i> • 14-Hour Market Analysis and Highest and Best Use | 28 | 📺🎥 | <p>\$658 \$550 SAVE \$108</p> |

TEXAS APPRAISER QUALIFYING EDUCATION

WE OFFER EVERY COURSE YOU NEED TO BECOME A LICENSED RESIDENTIAL APPRAISER IN TEXAS

Prepare for a career in Texas real estate appraisal with a complete education program designed to help you succeed as an appraisal professional. Our courses will take you from learning basic principles of the business to having hands-on appraisal experience. We provide every course you will need in order to meet the Texas appraiser license requirements set forth by the Texas Appraiser Licensing and Certification Board (TALCB). To register for your class today, contact your local campus at 800-969-2599 and speak with a career counselor or visit us at www.ChampionsSchool.com/appraisal/tx/.

15-HOUR CE PROGRAM UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE \$315

| CHAMPIONSLIVE | |
|-------------------|---------|
| Jun 10 - 11 | Mon/Tue |
| Jul 1 - 2 | Mon/Tue |
| Sep 3 - 4 | Tue/Wed |
| Oct 21 - 22 | Mon/Tue |
| 8:30 AM – 4:45 PM | |

In this course, you will engage in real-life simulations that promote understanding of professional standards, the code of ethics, and your obligations under the law. You will receive the latest edition of the Uniform Standards

of Professional Appraisal Practice (USPAP) to keep for your use. Also included are copies of the Federal Financial Institutions Standards and the latest Appraisal Standards Board Advisory Opinions. This course must be completed within 24 months of filing your TALCB application.

TEXAS APPRAISAL QUALIFYING EXAM PREP \$199

The essential preparation tool for the state exam!

| CHAMPIONSLIVE | |
|-------------------|---------|
| May 18 - 19 | Sat/Sun |
| Jun 29 - 30 | Sat/Sun |
| Jul 27 - 28 | Sat/Sun |
| Aug 24 - 25 | Sat/Sun |
| Sep 21 - 22 | Sat/Sun |
| Oct 19 - 20 | Sat/Sun |
| 8:30 AM – 4:45 PM | |

This course will prepare aspiring appraisers for the state exam. The material has over 150 questions to challenge the appraiser in preparation for the exam. No one should attempt the Texas appraisal exam without taking this course first.

| CHAMPIONSLIVE | | | | |
|----------------|-----------|--|-------|--------|
| Date | Days | Course | Hours | Course |
| May 6 - 9 | Mon - Thu | Real Estate Appraisal: Principles | 30 | 27856 |
| May 13 - 16 | Mon - Thu | Real Estate Appraisal: Practices and Procedures | 30 | 27855 |
| May 17 | Fri | Appraising for the Supervisor and Trainee | 4 | 48788 |
| May 18 - 19 | Sat/Sun | Appraisal Exam Prep | | |
| May 22 - 23 | Wed/Thu | Market Analysis and Highest and Best Use | 15 | 27853 |
| May 28 - 31 | Tue - Fri | Residential Valuation: Sales Comparison Approach and Income Approach | 30 | 27854 |
| Jun 3 - 4 | Mon/Tue | Residential Valuation: Site Valuation and Cost Approach | 15 | 27852 |
| Jun 5 - 6 | Wed/Thu | Residential Valuation: Report Writing and Case Studies | 15 | 27871 |
| Jun 10 - 11 | Mon/Tue | 2024-2025 15-Hour National USPAP | 15 | 48107 |
| Jun 14 | Fri | Appraising for the Supervisor and Trainee | 4 | 48788 |
| Jun 19 - 20 | Wed/Thu | Market Analysis and Highest and Best Use | 15 | 27853 |
| Jun 24 - 27 | Mon - Thu | Real Estate Appraisal: Principles | 30 | 27856 |
| Jun 29 - 30 | Sat/Sun | Appraisal Exam Prep | | |
| Jul 1 - 2 | Mon/Tue | 2024-2025 15-Hour National USPAP | 15 | 48107 |
| Jul 8 - 11 | Mon - Thu | Real Estate Appraisal: Practices and Procedures | 30 | 27855 |
| Jul 17 - 18 | Wed/Thu | Market Analysis and Highest and Best Use | 15 | 27853 |
| Jul 19 | Fri | Appraising for the Supervisor and Trainee | 4 | 48788 |
| Jul 22 - 23 | Mon - Thu | Residential Valuation: Sales Comparison Approach and Income Approach | 30 | 27854 |
| Jul 27 - 28 | Sat/Sun | Appraisal Exam Prep | | |
| Jul 29 - 30 | Wed/Thu | Residential Valuation: Report Writing and Case Studies | 15 | 27871 |
| Jul 31 - Aug 1 | Mon/Tue | Residential Valuation: Site Valuation and Cost Approach | 15 | 27852 |
| Aug 5 - 8 | Mon - Thu | Real Estate Appraisal: Principles | 30 | 27856 |
| Aug 14 - 15 | Wed/Thu | Market Analysis and Highest and Best Use | 15 | 27853 |
| Aug 16 | Fri | Appraising for the Supervisor and Trainee | 4 | 48788 |
| Aug 19 - 22 | Mon - Thu | Real Estate Appraisal: Practices and Procedures | 30 | 27855 |
| Aug 24 - 25 | Sat/Sun | Appraisal Exam Prep | | |
| Aug 26 - 29 | Mon - Thu | Residential Valuation: Sales Comparison Approach and Income Approach | 30 | 27854 |
| Sep 3 - 4 | Tue/Wed | 2024-2025 15-Hour National USPAP | 15 | 48107 |
| Sep 5 - 6 | Wed/Thu | Residential Valuation: Report Writing and Case Studies | 15 | 27871 |
| Sep 11 - 12 | Mon/Tue | Residential Valuation: Site Valuation and Cost Approach | 15 | 27852 |
| Sep 18 - 19 | Wed/Thu | Market Analysis and Highest and Best Use | 15 | 27853 |
| Sep 20 | Fri | Appraising for the Supervisor and Trainee | 4 | 48788 |
| Sep 21 - 22 | Sat/Sun | Appraisal Exam Prep | | |
| Sep 23 - 26 | Mon - Thu | Real Estate Appraisal: Principles | 30 | 27856 |
| Sep 30 - Oct 3 | Mon - Thu | Real Estate Appraisal: Practices and Procedures | 30 | 27855 |
| Oct 7 - 10 | Mon - Thu | Residential Valuation: Sales Comparison Approach and Income Approach | 30 | 27854 |
| Oct 16 - 17 | Wed/Thu | Market Analysis and Highest and Best Use | 15 | 27853 |
| Oct 18 | Fri | Appraising for the Supervisor and Trainee | 4 | 48788 |
| Oct 19 - 20 | Sat/Sun | Appraisal Exam Prep | | |
| Oct 21 - 22 | Mon/Tue | 2024-2025 15-Hour National USPAP | 15 | 48107 |
| Oct 23 - 24 | Wed/Thu | Residential Valuation: Report Writing and Case Studies | 15 | 27871 |
| Oct 30 - 31 | Mon/Tue | Residential Valuation: Site Valuation and Cost Approach | 15 | 27852 |

APPRAISER Q&E COURSE DESCRIPTIONS

79-Hour Trainee Program Courses

2024-2025 15-Hour National USPAP provides critical information regarding the Uniform Standards of Professional Appraisal Practice. The course details ethical standards, explains how USPAP concepts apply to everyday situations, and drives home the importance of impartiality.

Real Estate Appraisal: Principles covers real property concepts and characteristics, legal considerations, value influences, real estate finance, appraisal ethics, and more. With theory, case studies, and examples, this is an essential first step toward mastery of basic appraisal principles.

Real Estate Appraisal: Practices and Procedures expands upon basic appraisal principles and covers appraisal development processes, property data analysis, building processes and construction terminology, the reconciliation process, and an overview of Fannie Mae forms.

Appraising for the Supervisor and Trainee covers many topics, from national appraisal regulatory bodies to the roles and duties of trainees and supervisory appraisers. With a comprehensive overview of appraisal ethics and best practices, this course is replete with crucial concepts.

75-Hour Licensed Residential Appraiser Upgrade Program

Market Analysis and Highest and Best Use delves into market fundamentals, including supply and demand analyses. This comprehensive study encompasses the application of market analysis in evaluating the four tests of highest and best use, also known as test constraints.

Residential Valuation: Site Valuation and Cost Approach covers a broad variety of concepts that build upon basic knowledge, including site analysis and land valuation methods, valuation of improvements, developing the cost approach, estimating depreciation, and reconciling final costs.

Residential Valuation: Sales Comparison Approach and Income Approach encompasses a wide array of topics, including comparable sale selection, data analysis, market value and valuation principles, appraisal calculations, investment properties, and utilizing the “income approach.”

Residential Valuation: Report Writing and Case Studies provides aspiring appraisers with a comprehensive overview of the report-writing process, an essential skill for anyone in the profession. This course covers USPAP compliance, report requirements, addenda and other forms, and more.

Appraisal Exam Prep streamlines the studying process for the National Licensed Residential Real Property exam, covering all essential material and providing online mock exams to aid in preparation. Your enrollment grants a year of free retakes, allowing you to retake the course until you feel fully prepared.

TEXAS APPRAISER CONTINUING EDUCATION

RENEW YOUR LICENSE EVERY TWO YEARS TO MAINTAIN AN ACTIVE APPRAISAL LICENSE

| CHAMPIONSLIVE | |
|-------------------|-----------|
| Jun 17 - 20 | Mon - Thu |
| Jul 15 - 18 | Mon - Thu |
| Aug 12 - 15 | Mon - Thu |
| Sep 16 - 19 | Mon - Thu |
| Oct 14 - 17 | Mon - Thu |
| 8:30 AM – 4:45 PM | |

Continuing education is not just a requirement from the Texas Appraiser Licensing and Certification Board, it is your chance to connect with other industry professionals, learn what is happening in the industry, and see where the industry is headed.

| 28-HOUR CE APPRAISAL PROGRAM | Day | Delivery | Price |
|---|---------|----------|--------------|
| 7-Hour National USPAP Update Course | Mon | | |
| 7-Hour VA and USPAP Appraising 49693 | Tue | | \$550 |
| 14-Hour Market Analysis and Highest and Best Use 27853 | Wed/Thu | | |
| 7-Hour 2024–2025 National USPAP Update Course | | | \$235 |
| 3-Hour Best Practices for Completing Bifurcated & Hybrid Appraisals | | | \$79 |

| CONTINUING EDUCATION (CE) | ACE Hours | Delivery | Price |
|--|-----------|----------|--------------|
| 2024–2025 7-Hour National USPAP Update Course | 47870 | 7 | \$235 |
| The FHA Handbook 4000.1 | 34010 | 7 | \$135 |
| Residential Construction and the Appraiser | 36109 | 7 | \$135 |
| Residential Property Inspection for Appraisers | 37025 | 7 | \$135 |
| Appraisal of REO and Foreclosure Properties | 38039 | 7 | \$135 |
| Residential Report Writing: More Than Forms | 38294 | 7 | \$135 |
| Green Building Concepts for Appraisers | 41255 | 7 | \$135 |
| The Cost Approach | 34338 | 7 | \$135 |
| VA and USPAP Appraising | 49693 | 7 | \$135 |
| Valuation of Residential Green Buildings | 41246 | 4 | \$105 |
| Fair Housing, Bias, and Discrimination | 43157 | 4 | \$105 |
| Supervisor — Trainee Course for Texas | 27783 | 4 | \$105 |
| Best Practices for Completing Bifurcated and Hybrid Appraisals | 40544 | 3 | \$79 |